

REQUEST FOR QUALIFICATIONS (RFQ)

Issue Date: December 28, 2009 Version 1
December 29, 2009 Version 2

RFQ#: RFQ FMFADA-109-2010 Version 2

Title: Restoration Architecture Design Services
Request for Qualifications

Issuing Agency: Fort Monroe Federal Area Development Authority (FMFADA)

Where work will be performed: Fort Monroe, Virginia

Period of Contract: Date of Award through June 30, 2010

Qualifications will be received until: Date: January 18, 2010
Time: 12:00 Noon

Pre Submittal Conference: Date: January 14, 2010
Time: 9:30 a.m. to 12:00 Noon

All inquiries for information should be directed to: Yvonne Cash, FMFADA Procurement Manager
Telephone: (757) 637-7778 Fax: (757) 637-7776
Email: ycash@FMFADA.com

Qualifications should be sent or delivered to: Fort Monroe Federal Area Development Authority
151 Bernard Road, Fort Monroe, Virginia 23651
Attn: Procurement Manager

Commonwealth of Virginia Forms AE-1 thru AE-6 are required to be submitted with your proposal. These forms are available on Virginia.gov website, Department of General Services Forms Center or through the following link:

http://www.dgs.virginia.gov/tabid/823/Default.aspx?udt_1673_param_detail=159

Name: _____

Title: _____

Company Name: _____

Address: _____

Zip Code: _____

Telephone: _____ Fax: _____

Email: _____ Web Address: _____

FEI/FIN No.: _____ SWaM No.: _____

Signature: _____ Date: _____

Selection Process revised as indicated below:

7.0 SELECTION PROCESS

The FMFADA will have a pre-submittal conference on January 14, 2010, from 9:30 a.m. to 12:00 Noon. A review of original plans for the casemates and tours of the project spaces will be available at that time. Parking will be in the bayside parking lot on Fenwick Road across from the East Gate entrance into the fort. FMFDA offices are located in Old Quarters One, 151 Bernard Road, immediately inside the East Gate. Offerors should contact Josh Gillespie, AICP, FMFADA Project Manager, at jgillespie@fmfada.com, or by calling 757-637-7778 x 105 at least four days before the pre-submission conference to confirm attendance. Participants should bring flashlights and wear protective footwear and clothing, because the interiors have not yet been cleaned. Photography is allowed inside the casemates only.

Upon receipt and evaluation of the RFQ proposals, the FMFADA will select five or more qualified firms and invite them to prepare and submit proposals for design and supervision services. The Commonwealth of Virginia Construction and Professional Services Manual – 2004 Edition, Chapters 1 through 10 (the A/E Manual) shall apply to the contract awarded through the ensuing Request for Proposals for construction services.

A selection committee will determine the most qualified candidates, up to 3. The three most qualified candidates will be notified by January 25, 2010. The three most qualified candidates will be invited to present their design/construction concepts, in person, to the selection committee on February 3, 2010.