

Governance Sub-Committee Chairman's Report to Board

Fort Monroe Federal Area Development Authority
September 24, 2009



GOVERNANCE SUB-COMMITTEE REPORT

PRESENTATION OVERVIEW

- ▶ Governance Committee Activities
- ▶ RCLCO Report Recommendations
- ▶ Current Board and Committee Structure
- ▶ Summary of Proposed Structures
 - 9 Member Board
 - 11 Member Board
- ▶ Other Governance Recommendations
- ▶ Discussion

GOVERNANCE SUB-COMMITTEE REPORT

OVERVIEW OF COMMITTEE ACTIVITIES

1. June 25 – Sub-committee created at Board meeting
 - Review organization and governance recommendations in RCLCO report
 - Make proposals to the full Board on organization and governance structure
2. July 17 – Sub-committee meeting at Fort Monroe
 - Prepared summary of sub-committee positions on RCLCO recommendations
3. August 7 – Sub-committee meeting in Richmond
 - Clarified understanding of recommendations with RCLCO
 - Requested two additional case study analogs – Airport and Port Authority in Virginia
 - Accepted majority of RCLCO organizational and governance recommendations
 - Requested charrette to review alternative governance structures
4. September 8 – Sub-committee meeting/charrette at Fort Monroe as requested at August meeting
 - Review additional analogs
 - Review proposed organization and governance approach
 - Review alternative Board and Committee constructs in context of RCLCO recommendations
5. September 24 – Sub-committee findings and recommendations to the Board

GOVERNANCE SUB-COMMITTEE REPORT

RCLCO REPORT RECOMMENDATIONS

1. Restructure the Staff Organization into 4-Divisions
 - Accepted - Staff Organization, Roles and Responsibilities, and Decision Making Authority
 - TBD – HPO and Marketing reporting structure
2. Staff Each Division Appropriately to Achieve Mission
 - Agreed
3. Structure Board to Ensure Expertise, Promote Efficient and Effective Decision Making, and Maintain Continuity
 - Agreed in concept, recommended construct to follow
4. Promote FMFADA Autonomy within Commonwealth
 - Sub-committee believes that recently implemented legislation appropriately addresses this recommendation
5. Empower the Executive Director and Staff to Execute Board Policy
 - Agreed with Recommendation

GOVERNANCE SUB-COMMITTEE REPORT

CURRENT BOARD STRUCTURE

Governor of the Commonwealth

Secretary of Administration

Secretary of Commerce and Trade

Assistant to the Governor for Commonwealth Preparedness

Secretary of Finance

Secretary of Natural Resources

Governor of the Commonwealth

Historic Preservation Specialist

Heritage Tourism Specialist

Speaker of the House of Delegates

House Delegate (from local District)

House Delegate

Senate Committee on Rules

State Senator (from local District)

State Senator

City of Hampton

Nonlegislative member

Nonlegislative member

Nonlegislative member

Nonlegislative member

Nonlegislative member

Nonlegislative member

Nonlegislative member

Non-voting member

Non-voting member

GOVERNANCE SUB-COMMITTEE REPORT

CURRENT COMMITTEE STRUCTURE

Executive Committee

Full Authority to Act on Behalf of the Full Board for Directives Adopted by the Board

Board Chair, Vice Chair, Secretary, Treasurer, Fifth Member Appointed by Chair

Finance

Chaired by Treasurer

Secretary of Finance, Outside Member

Makes Recommendations Concerning the Annual Budget and Business Plan

Other Committees

Ad-hoc Committees such as Governance

Historic Preservation Advisory Group

Working on Annual Report to the Governor

Attention to Resource Management

African American Working Group, Natural Resource Working Group, NPS Working Group

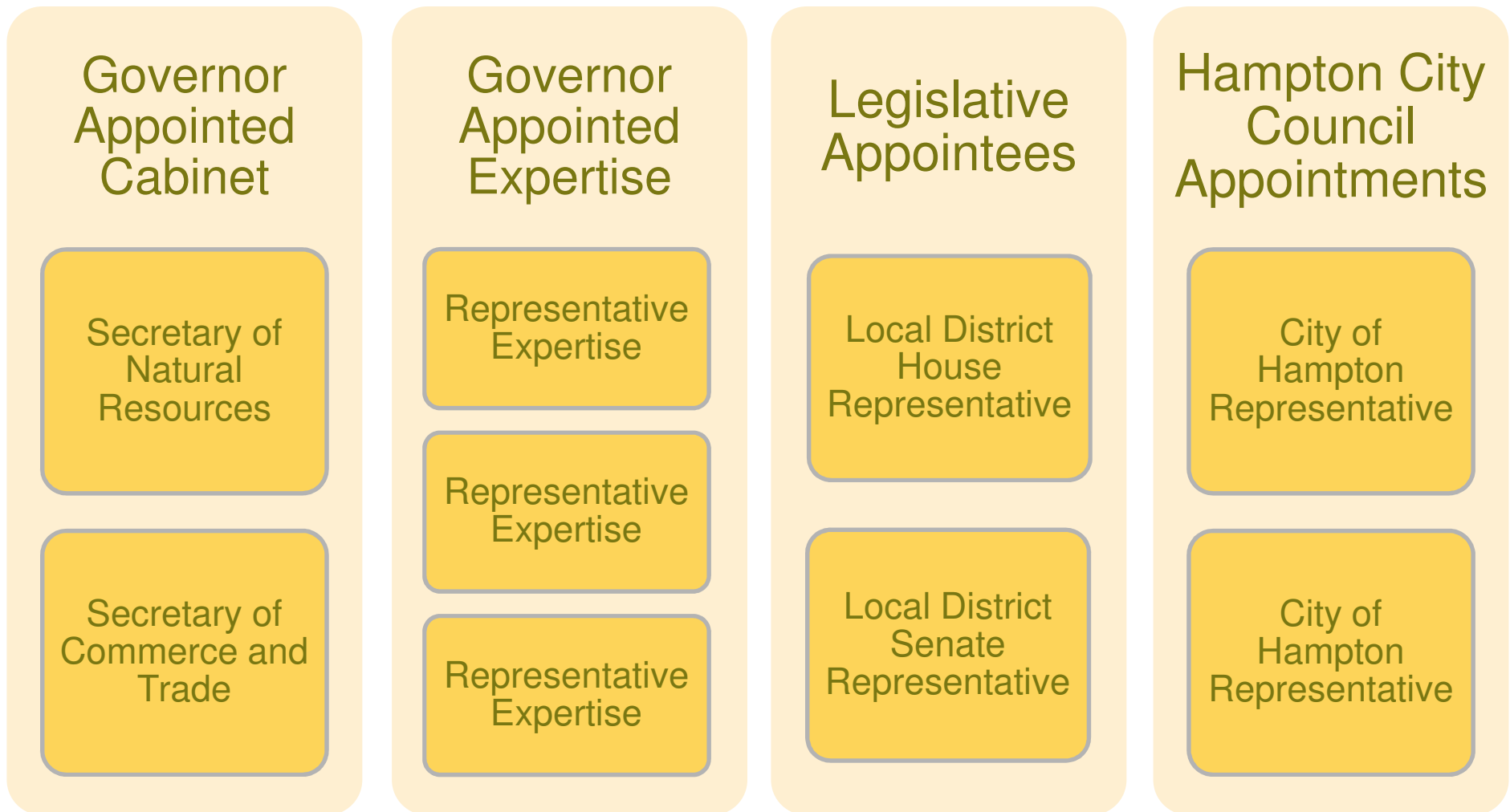
Nominating Committee

Appointed by the Chairman

One Governor Appointee, One City of Hampton Appointee, One Legislative Appointee

GOVERNANCE SUB-COMMITTEE REPORT

9 MEMBER BOARD COMPOSITION



Representative Expertise – Historic Preservation, Education/Public Programs, Tourism, Economic Development, and Real Estate

GOVERNANCE SUB-COMMITTEE REPORT

11 MEMBER BOARD COMPOSITION

Governor Appointed Cabinet

Secretary of Natural Resources

Secretary of Commerce and Trade

Governor Appointed Expertise

Historic Preservation

Education/Public Programs

Tourism

Economic Development

Real Estate

Legislative Appointees

Local District House Representative

Local District Senate Representative

Hampton City Council Appointments

City of Hampton Representative

City of Hampton Representative

GOVERNANCE SUB-COMMITTEE REPORT

OTHER COMMITTEE RECOMMENDATIONS

- Board Voting - Consistent with existing By-Laws
 - Supermajority established as 6 for 9 member Board and 7 for 11 member Board
- Meeting Frequency - Board to meet no fewer than 4 times per year
- Committee Construct – Serve as advisors to both the Board and Staff
 - Allows for ad-hoc committee creation
 - Outside expertise permitted and encouraged, including Staff representation
 - Committees meet as needed
- Appointments and Terms – Staggered to provide greater continuity
 - Cabinet – 4-year terms consistent with Governor
 - Local Legislative – Terms consistent with office
 - City of Hampton – 4-year terms consistent with City Council election cycle
 - Outside Expertise – 4-year Governor appointed terms staggered one per-year beginning one-year into term (11 member Board – 2 appointed one-year into term, 2 in second year of term and 1 in third year of term)