

## Board Meeting Agenda—March 24, 2011

Bay Breeze Community Center, Fenwick Drive, Fort Monroe, Virginia

### PUBLIC MEETING: PLEASE POST

Note: Appropriate portions of this agenda may be discussed in executive session

- 1:00 PM **Call to Order and Opening Comments**– Terrie Suit, Chairman
- 1:02 PM **Roll Call**–Nia Lissimore, Assistant Secretary
- 1:05 PM **Approval of Minutes from the January 6, 2011 Meeting**–Chairman Terrie Suit
- 1:25 PM **Financial Report**–John Hutcheson, Director Operations
- Year to date financials
  - Employee Handbook - ACTION
  - Policies - ACTION
- 1:45 PM **Reports and Briefings**
- (3 min) **Executive Committee Report** - Chairman Suit
- (5 min) **Communication Committee Report**- James Church, Committee Chair
- Communications Policy- ACTION
- (5 min) **FM Foundation/VEDP** - Carrie Cantrell, Deputy Secretary Commerce and Trade
- (5 min) **City of Hampton Report** - Mary Bunting, Hampton City Manager
- (20 min) **NPS Working Group Report** - Mayor Molly Ward, City of Hampton
- Footprint
  - Request for letter from Governor
- (20 min) **Leasehold Feasibility** - David Shiver, FMA Consultant
- (20min) **Legal Matters**- Steve Owens, Office of the Attorney General
- Legislation Report
  - Foundation
  - Bylaws Amendment - ACTION
- (5 min) **Army Update** - Colonel Anthony Reyes, Garrison Commander
- (10 min) **Real Estate Report** - Jerry Moore, Director of Real Estate
- PPEA Summary

(2 min) **EDC Liaison Report Update** – Colin Campbell, Board EDC Liaison (2 min as this is going to be covered in Executive Session)

(10 Min) **Committee Assignments/Planning Process** – Bill Armbruster, Executive Director

3:30 PM **Public Comment** (15 min)

**Old Business**

**New Business**

3:45 PM **Executive Session** - in accordance with VA Statute §2.2-3711(A)(3)(5)(6)(7)(30)

- EDC
- Personnel
- NPS

**Reconvene**

**NPS - ACTION**

4:20 PM **Adjournment**

Next Meeting: May 19, Bay Breeze Community Center

<b>Leasing Inventory Status ( as of 3/17/11 )</b>	
Units under FMA Management	133
Vacant Units	33
Percentage Leased	82.7%